User Guide for Accessing Loan Information and Online Payments

Login to View Information on Current and Past USDA Farm Loans and to Make an Online Payment

Agricultural producers with farm loans from USDA can now view information on active and past loans and make an online payment through farmers.gov. The Pay My Loan self-service tool is available 24/7 and makes it easier for borrowers to make an online payment, and track loan payment history and loan advances. The tool prevents borrowers from having to mail or drop off a check and make trips or calls to their USDA service center.

My Financial Information

The My Financial Information page on the farmers.gov site enables individual producers to view loans, make an online payment, view interest payments, loan history, paid-in-full and restructured loans, and view account alerts. To access your loan information, follow the instructions.

What is needed to access My Financial Information on Farmers.gov?

Access to the My Financial Information feature is limited to customers who have a farmers.gov account (Level 2 eAuthentication). If you do not have an existing farmers.gov account, you will need:

1. A USDA individual customer record. A customer record contains information you have given to USDA to do business with them, like your name, address, phone number, and any legal representative authority relationships.
2. A Login.gov account. Login.gov is a sign in service that gives people secure online access to participating government programs.
3. Identity verification. You can choose to verify your identity online or in-person at a USDA Service Center.

How to access My Financial Information on Farmers.gov

1. Access farmers.gov from your browser. The recommended browsers to use are Google Chrome, Mozilla Firefox, or Microsoft Edge.

2. Select LOG IN | SIGN UP from the upper right-hand corner of the screen to access your farmers.gov account.

3. From the Home page, select the View All Farm Loans link to access your My Financial Information page.

4. Your My Financial Information page allows you to navigate your active loans, make an online payment, view paid in full loans, and an account level summary. Using the down arrow under each loan, you can explore loan details such as principal and interest balances, interest rates, advances, and payments made on the loan. There is also a link at the bottom of the page to a printer-friendly year-to-date statement which provides a breakdown of the amount of loan interest on each loan for the calendar year, as well as five years of historical information.
After Login

You can do the following:

1. Make an online payment by clicking on Make a Payment button.

2. View your active loans in summary, and detailed view by clicking on the down arrow to expand the loan card.

3. View Loans Paid in Full by selecting this link.

4. Accounts Summary provides consolidated totals at the account level for Total Payoff, Interest Accrued balances, Total Principal Balances, and Year to Date Interest Paid on all loans.

5. Selecting the Interest Paid Statement button will go to a summarized printer-friendly year-to-date statement which provides the amount of interest paid on each loan for a selected calendar.

Make a Payment

1. When the Make a Payment button is selected a new browser tab is opened and the Pay My Loan (PML) page is displayed. Provided here is information on what you can do in PML, and helpful information on payments.

The Disclaimer can be closed out by clicking on the “X” in the upper right corner.
2. A list of active loans will be displayed in the Select Loan section. The Select Loan section displays all your active loans where payments can be made. Loan information includes and is as of the date you are logged in to PML:

- Loan number and type – Number assigned by FSA and types include Operating credit, Farm Ownership credit, Emergency credit, Soil and Water credit.
- Next Installment Amount Due – This is the installment balance remaining by the Next Installment Due Date.
- Next Installment Due Date – This date tells you when the installment is due based on your loan repayment installment schedule.
- Total Payoff Amount Due – This is the payoff amount calculated as of the current date displayed in the disclaimer notification.
- View Multiple Loans – If you have more than five (5) loans you'll be able to quickly view and jump between them.

3. Click on the corresponding Make Payment button for the loan you want to pay. This will bring you to the Payment Options where you will enter or select how much you want to pay on the selected loan.

   Note: You must select from the options provided as the Continue button will remain disabled until a selection is made.

4. Once the payment option information is completed, you must now select the applicable source of funds being used to make this payment. As you select, the view will be expanded, and additional information will be displayed to explain how the payment will be applied to your account; regular or extra. Also explained is how the payment will either be applied to your installment amount due or if it will reduce the overall balance but will not impact the installment amount due.

   Note: You must select a source of funds option as the Continue button will remain disabled until a selection is made.
In this example the choice made lets you know that the funds being used to make this payment was from proceeds received when the loan security was sold.

This will be applied as an extra payment on this loan and will not be applied against the installment amount due.

Once a selection is made, the Continue button becomes enabled and you may proceed to the next step.

Information in the expanded view includes if this is an extra or regular payment as well as the loan type:

5. PML will create a bill for the payment amount you selected. On the next step you can view any outstanding bills that exist for your account.

There is a Details link that corresponds to each bill. Selecting this link expands the view of the bill information.

Note: You must select a bill as the Continue button will remain disabled until a selection is made:

6. You will need to complete and confirm the payment amount details and select your payment method. For the payment amount you can either pay the Total Current Amount Due shown or pay a different amount. Note: The Other Amount entered can’t exceed the Total Current Amount Due shown; amount entered must be less than that.

Select in the payment amount details, either the full amount of the bill or enter a different amount that does not exceed the total bill amount.

Then select a payment method, either using your Bank Account or a Debit Card. Click the Continue button to proceed to the next step.
7. Based on the payment method selected as Bank Account, the next step is to enter your bank account information. Complete all the required fields on this page. Once completed, click the Continue button to proceed to the next step.

Note the helpful information displayed to indicate where to look on your check for the location of the routing and account numbers.

Some things to note on this step:

There is a selection list for the **Account Type**:

As fields are successfully completed the border color changes from **blue** to **green**:

If errors are detected an error message will be displayed and the field border will change from **blue** to **red**:
Once all required entries are completed, click the Continue button to proceed to the next step.

You are then required to review and confirm the summary of payment information and agree to the Pay.gov authorization and disclosure statement by marking the checkbox. If you don’t agree to the authorization and disclosure, you will not be able to proceed to submit your payment as the Continue button will not be enabled for selection.

Click the Continue button to submit the payment.

8. Once the payment is submitted you will receive confirmation that the payment was successful and be able to view and print your receipt. Select the Click here link to view and print your receipt.

Select the Print button to print your receipt. Once completed you may close out the popup display. You will be returned to the payment confirmation screen where you can select to pay another bill or exit the process.